



# FOREIGN AFFAIRS MANUAL

## VOLUME 6 – General Services

Change Transmittal: GS-134

Date: August 11, 2004

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### 6 FAM 1750

## BUILDING MAINTENANCE AND REPAIRS

## CHANGES

1. **6 FAM 1750, Building Maintenance and Repairs:** This subchapter has been revised throughout. In 6 FAM 1753 Exhibit 1753, Form DS-2092, Requisition for Equipment, Supplies, Furniture, Etc., replaces Form OF-263 of the same title.

2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.

3. Revisions since the last update appear in italics. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

## FILING INSTRUCTIONS FOR PAPER COPIES

1. Remove and discard old 6 FAM subchapter 1750 (issued under TL:GS-1, 08-22-1991; 2 pages) and replace it with revised 6 FAM subchapter 1750 (2 pages).

2. After inserting the material in the binder, insert this transmittal letter immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:GS-134, and initial.

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**(A/OPR/FMS)**